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Executive Assistant to DCI

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22 June 1954

Director of Training

NO CHANGE in Class. ☐☐ DECLASSIFIED

Class, CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Weekly Summary Report

Auth: DDA REG. 77/1763

Date: 30/01/78 By: 008

1. On 16 June 1954 the Office of Training initiated a one-week orientation program for a group of eleven senior representatives of the Department of State. This program was designed to acquaint these officers, most of whom are members of the Foreign Service, with the principal tasks assigned to CIA by the National Security Council and the methods of operations employed by this Agency.

2. On 16 June 1954 a series of area orientation conferences on the USSR was arranged by the Office of Training in response to a request made by the Special Register Division, OOB. The program will consist of a geographic economic survey of the Soviet Union with special reference to the twelve economic regions. It is planned to continue this program over a 15-week period, meeting two hours each week, the principal contribution being made by representatives of OOR. Representatives of the Offices of Training, Current Intelligence and Scientific Intelligence will also contribute to this program.

3. The Office of Naval Intelligence has indicated that the CIA Indoctrination Program will in the future become an integral part of the ONI indoctrination required for all new ONI personnel.

4. At the request of the Eastern Europe Division, the Office of Training has organized a semi-intensive, intermediate-level German reading class. The course began on 21 June with seven students participating.

6. The Office of Personnel has started to refer for screening, testing, or assessment, as appropriate, surplus individuals for whom reassignment is being considered.

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7. The Air Training Branch assisted [REDACTED] of the Air-Maritime Division in the conduct of helicopter loading and off-loading, in-exfiltration and landing pattern evaluations, and tests on 9 June. A written report of the project with conclusions and recommendations is being prepared by Air-Maritime Division.

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Matthew Baird

MATTHEW BAIRD

MB:ep (6/22/54)

cc: DD/P  
DD/I  
AD (Commo)

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